Benefits Manager, Inc

Enrollment Instructions for AMS Health Plans

Here is a checklist of a few things that are commonly overlooked and are mandatory for processing your application.

	Print all pages of the application including instructions.
	Complete all questions and sections of the application in blue or black ink.
Do	n't forget to -
	☐ Enter your required effective date. Remember you must submit to our office by the 25th of the month in order to qualify for your policy to be effective on the 1 st of the following month.
	☐ Select your preferred billing method.
	☐ Sign and date the application.
	If you have requested that your monthly premium be deducted automatically from your checking account, you must sign and date the authorization form, <u>attach a voided check</u> to it, and include a check or money order <u>payable to AMS Health Plans</u> for the first month's premium.
	Or
	If you have chosen 6-month prepayment include a check or money order <u>payable to AMS Health Plans</u> for the first six months' premium with the submission of the application.
	Mail completed, originally signed application and check if applicable to: Benefits Manager, Inc Attn: New Enrollment 1235 W. Stone Creek Ln. Layton, UT 84041

As an example of one of many of our free services to our clients, Benefits Manager, Inc will review your application for completeness and accuracy before we submit it to AMS Health Plans for approval. This will greatly reduce the approval time because AMS Health Plans does not process unclear or incomplete applications until the missing information has been gathered.

After your application has been reviewed by Benefits Manager it will be submitted to AMS Health Plans for processing. If errors are found, please make any necessary charges and remail the corrected application to Benefits Manager for processing.

Please contact us if you have any questions regarding the application or enrollment process. You may reach us at (888)310-9623 or e-mail us at mikeoliphant@benefitsmanager.net.

Thank you for giving us this opportunity to serve you. We want to earn the right to have you as one of our Clients for Life.

The Benefits Manager Team

Utah Member Application for Group Insurance



☐ New application This application is to be comp							in Coverage TyCare, appli			eted by	the cl	hild's par	ent or I	egal gua		if child i			ıl age	<u>.</u>
Applicant Social Security Number	nt Social Group No. Group No.																			
Security Number				A	\pplic	ant/Pe	erson to be	e covered	l for Earl	∟ yCare										
1ast Name									First Name										Init	ial
☐ Single Address☐ Married							City			Sta	ate		ZIP		C	County				
Home Phone No.	Best time	to Call	Work Ph	one No. (i	if appli	icable)	Gender □ M □ F	Date of	Birth	Heigl	ht	Weight		Primary	Care P	hysiciar	ı's Nam	ne		
Applicant Occupation:							F' 1					1.10								
Beneficiary Name (for EarlyCa Payer is automatic beneficiary)	are,	Last					First					Initia	ll			Relati	ionship)		
Premium Payer Name (for EarlyCare if not Applicant)		Last					First					Initia	ıl		Hom	ne Phon	e No.			
Premium Payer Billing Addr (for EarlyCare if not Applicant)	ess						City					State	Z	IP.		Coun	ity			
, , , , , , , , , , , , , , , , , , , ,	Depen	dent I	Informa	tion (If r	more	space	is needed,	attach ar	n additior	nal sh	eet o	f paper,	sign a	and da	te it.)					
First Name & M.I. (last nam	ne if differer	nt)		Gend	ler	Date	of Birth	Height/\	Weight	Soc	ial Se	curity No		Primar	y Care	Physicia	an's Na	ame		
Spouse:				□M	□F			/												
Spouse's Occupation:																				
Child:				□M	□F			/												
Child:				□M	□F			/					\perp							
Child:				□M	□F			/												
								gibility												
	any family i r any family																			
	r any family r any eligibl							ioi covera	ige):											
☐ Yes ☐ No ☐ Do any far	mily membe	rs inten	nd to keep	other ins	urance	covera		n to covera	ige under t	his pol	icy? If	yes, list fa	amily n	nember	S:					
List the name of the other i Yes No Are you or	insurance col any family i						og CODDA or	State Conti	nuation bo	nofitc?	If you	list name	oc oligi	hility de	toc an	d data k				
——————————————————————————————————————	ally faililly i		is current	iy eligible	: 101 01	receivii	iy CODRA OI	State Corti	iluation be	11611(3)	II yes,	IISUIIAIII	es, engi	Dility uc	11C3, al 11	u uale l		s enu.		
☐ Yes ☐ No Are you a	U.S. citizen?	If no, lis	st how lon	g in the l	J.S.:								(Atta	ch copy	of vali	id perm	ıanent	resid	ent c	.ard)
			erage In									efit Opt				with n	nedica	l cove	rage)
Medical: □ Applicant □ A												plementa								
Requested effective date _ Network Name			Dro	duct Nam	_(Effec	tive dat	e may not be	e guarantee	ea) U Yes			n Life/AD endent Li		,		cable)				
													٠ .		,	rance B	enefit			
Deductible/CopayCoinsurance Upon signature of this application, I am indicating that I have selected the plan design within the Coverage							☐ Yes ☐ No Optional Term Life and AD&D Insurance Benefit (\$10,000 min \$300,000 max.) Indicate amount:													
Information section and tha	,						Drior ooyoroo	o coation o	,	. □ No	Onti	lanal Dan	tal Dia	•						
☐ I am a HIPAA Eligible Inc page 3 of this applicatio								je section o	Plan	Selecte	opti :d:	ional Den	lai Piai	1						
I am a HIPAA Eligible Inc										ription	Drug:									
stand there is no guarar selected plan will apply	ntee of polic	y issuar	ice and th	at the pre	e-existi	ng cond	dition limitat	ions of the		s 🖵 No	1 0	ther								
Home Office Use O	nlv																			

Depending upon state law, this information may be submitted as evidence of insurability.

MEDICAL HISTORY

			# 12 11191 O111					
A. 🗆 Yes 🗔 No	Have you or any eligible dependingurance carrier? If yes, explain:		ned, ridered, resc	inded, or rated up for medical, disability, or life insur	ance with another			
B. 🖵 Yes 🖵 No	□ No In the past five years, have you or any person to be insured received treatment, received therapy, taken medication, or consulted a health care provider for symptoms? If yes, explain:							
C. 🗆 Yes 🗅 No	Yes No Are you or any person to be insured currently taking any prescription medication, over-the counter medication, or vitamin therapy? Please indicate the reason for use:							
D. 🖵 Yes 🖵 No				test or treatment, been advised to obtain equipment o	r service or been			
E. 🖵 Yes 🖵 No	Has any person to be insured even	er been diagnosed or treated for	Acquired Immune	e Deficiency Syndrome (AIDS) or AIDS Related Complex	by a physician or			
F. □ Yes □ No	member of the medical profession, or tested positive for HIV? If yes, list names:							
	•							
G.		n, routine follow-up, treatment,		it would cause an ordinarily prudent person to seek me cribed any medication, been monitored, or received co				
1. Abnormal Te	st Results	Yes 🗖 No	34. Infert	ility Testing/Treatment	□ Yes □ No			
2. Acne		Yes □ No		s/Systemic or Discoid				
3. Alcoholism/A	Icohol Abuse	Yes □ No		hadenopathy/Immune System				
4. Allergies		Yes □ No		trual Disorder				
	Disorder		38. Menta	al/Nervous/Psychological	□ Yes □ No			
6. Asthma/Resp	iratory/Sleep Apnea	Yes □ No	39. Menta	al Retardation/Down's Syndrome	□ Yes □ No			
7. Back/Muscle	/Joints	Yes □ No		ole Sclerosis				
8. Blood Abnor	mality	Yes □ No	41. Musci	ular Dystrophy/Cerebral Palsy	□ Yes □ No			
9. Bone Disease	e/Deformity	Yes □ No	42. Neuro	42. Neurological Disease/Disorder/Impairment				
10. Breast Condi	tion/Implants/Fibrocystic Breast	Disease Yes □ No	43. Osteo	43. Osteoporosis/Osteopenia/Bone-Thinning				
11. Cancer/Leuk	emia/Hodgkin's/Lymphoma	Yes □ No	44. Ovaria	an Cysts	□ Yes □ No			
12. Cholesterol,	elevated	Yes □ No	45. Pap S	mear, abnormal	□ Yes □ No			
13. Colitis/Spasti	c Colon/Polyps	Yes □ No	46. Paraly	/sis	□ Yes □ No			
14. Congenital A	bnormality	Yes □ No	47. Prosta	ite	□ Yes □ No			
15. Cystic Fibrosi	S	Yes □ No	48. Rectu	m Colitis/Irritable Bowel/Other Intestinal Disorder	□ Yes □ No			
16. Diabetes/Par	ncreas	Yes □ No	49. Repro	ductive Organs	□ Yes □ No			
17. Digestive Sys	tem	Yes □ No	50. Sexua	Ily Transmitted Diseases	□ Yes □ No			
18. Drug or Subs	tance Addiction/Illicit Use	Yes □ No	51. Sinus.		□ Yes □ No			
	louth		52. Skin/0	Growth/Lesion/Abnormality	□ Yes □ No			
20. Eating Disord	ler-Anorexia, Bulimia, Other	Yes □ No	53. Spina	l Disorder	□ Yes □ No			
21. Emphysema/	Lung/COPD/Tuberculosis	Yes □ No	54. Stroke)	□ Yes □ No			
	stem or Hormonal Disorder		,	nic Infection				
	ure		56. Thyro	id/Goiter	□ Yes □ No			
	cts			plants				
	Disorder/Gastric Reflux			culosis				
	ocation/Internal Fixation			rs/Growths/Cysts/Fibroids/Lesions				
				ative Colitis/Crohn's/Regional Heitis				
	Migraines			s-Digestive/Skin/Other				
	ur/Palpitations			ry Tract/Bladder/Kidney				
	Mitral Valve Prolapse			ne Fibroids				
	er		64. Vascu	lar Abnormality/Poor Circulation	□ Yes □ No			
33. High Blood F	Pressure/Hypertension	Yes □ No						
			s needed, attach	an additional sheet of paper, sign and date it.)				
Question Letter/No	Name	Illness/Impairment	Dates Treated	Medications/Treatment/Surgery/Physician's Name	e & Address			

Prior Coverage

Do you most the requirement	Prior Coverage Information for HIPAA Guaranteed Issue Plans ts of a Federally Eligible Individual under HIPAA legislation (P.L. 104-191)?							
Please indicate yes or no or N/A to the following:								
☐ Yes ☐ No 1. Hav	☐ Yes ☐ No 1. Have you or your dependents had a total of 18 or more months of prior creditable health coverage, the most recent being an employer sponsored plan?							
	e you or your dependents ineligible for coverage under a group plan, Medicare Part A or B, or Medicaid, and do not have any alth coverage now in force?							
tha	is your or your dependents most recent employer sponsored health insurance plan coverage terminated for reasons other an fraud, nonpayment of premiums on your behalf, or intentional misrepresentation of material fact?							
	offered to you and your dependents, did you elect to continue your prior employer sponsored insurance plan coverage under BRA or a similar state continuation law?							
☐ Yes ☐ No ☐ N/A 5. If y	ou or your dependents elected COBRA or state continuation, has that coverage, or will it soon be, exhausted?							
	ve you or your dependents had less than a 63-day break in coverage from the most recent employer sponsored plan?							
of the above requirements yo you and your dependents as a If (2) applies in your or your	If the above questions, the pre-existing condition limitation MAY apply to you and any dependents. If you answered Yes to ALL ou or your dependents qualify as a HIPAA eligible person; as a result: 1) we MAY waive the pre-existing condition limitation for allowed by state law, and we will advise you accordingly; or 2) you or your dependents may qualify for a state-sponsored plan. dependents state, we will advise you or your dependents on how to enroll in the state plan. IF YOU ANSWERED YES TO ALL TS PLEASE ATTACH A CERTIFICATE OF CREDITABLE COVERAGE FROM THE PRIOR PLAN, OR ANY OTHER DOCUMENTS TO PROVE ENTS HAD PRIOR COVERAGE.							
will ma mu	e you or your dependents buying this insurance to replace prior group health coverage? If no, the pre-existing condition limitation I apply. If yes, according to state law: 1) we may waive the pre-existing condition limitation for you and any dependents; or 2) you any qualify for a state-sponsored plan. If 2) applies in your state, we will advise you on how to enroll in the state plan. If yes, you ast also attach a Certificate of Creditable Coverage from the prior plan and complete all of the following:							
Prior employer sponsored cov	verage effective date:							
	verage termination date: Reason for prior coverage termination:							
Who was covered?								
• .	by: up your employer sponsored plan spouse's employer sponsored plan							
Give name of prior insurance	company, policy/certificate number, address, and phone number:							
	orior coverage was in effect for less than 18 months, did you or your dependents have any preceding health coverage? ves, was the coverage provided by: spouse's employer group plan individual policy you purchased for yourself other:							
, , , , , ,	pany and policy/certificate number:							

Terms and Conditions of Insurance

The Applicant shall furnish to American Medical Security Life Insurance Company (AMS) any information required for AMS to underwrite and administer the Insurance. The Applicant shall have records available for AMS to inspect at any time while insurance is in force, and for up to the earlier of three years after termination date, or final adjustment and settlement of claims is made. AMS reserves the right to waive or change any of the above requirements at any time.

AMS UNDERWRITING REQUIREMENTS

The Applicant is required to submit an Application for Insurance for self and/or for all eligible Dependents to be insured. **Insurance for any person is not effective until the date specified by AMS.** Depending upon the law, AMS may have the right to decline the Application for any person for whom information has been submitted in the Application. AMS will waive the pre-existing limitation for conditions disclosed on this application, but AMS may place an exclusion rider on certain condition(s).

TERMINATION OF INSURANCE

You may terminate insurance at any time by providing AMS written notice prior to the requested termination date. The termination date will be the first of the month. Insurance will terminate at 12:01 a.m. Central Standard Time on the termination date. AMS will terminate insurance if the Applicant fails to pay premium on the due date, except that coverage continues for a grace period of 31 days after the premium due date. The Applicant may be responsible to pay premium for the grace period coverage. If before any premium due date the Applicant provides advance written notice to AMS of request to cancel, then the grace period coverage does not apply. In addition to reasons for termination that are specified in the group insurance Policy, AMS may also reform or rescind for fraud or material misrepresentation. AMS will provide the Applicant with a minimum of 31 days advance written notice of termination date (unless due to nonpayment of premium, fraud or misrepresentation). Termination will not prejudice a valid claim existing on the termination date, unless due to nonpayment of premium, fraud or misrepresentation.

Upon termination, Applicant may request reinstatement of coverage by paying all applicable premium, plus a nonrefundable reinstatement fee when allowed by state law. AMS will deposit payment during review of Applicant's request. Depositing Applicant's check does not mean acceptance and does not guarantee reinstatement. AMS can approve or decline reinstatement request and will notify Applicant in writing.

To be a valid application, your signature and the date you sign it are required. Signature Required-Applicant Agreement

I understand that the above answers will be relied upon by AMS in the issuance of a certificate of insurance. I declare all statements contained in this entire form about me and my dependents to be insured are true and correct to the best of my knowledge and that no material information has been withheld or omitted. I understand and agree that AMS is not bound by any statement made by or to any agent unless written herein. I agree that no insurance will be effective until the date specified by AMS in the certificate of insurance. The actual effective date may not be the requested effective date.

To assist with determining my creditable coverage, I authorize any insurance company, third-party administrator, plan administrator, or other carrier or provider of health benefits to release to AMS certificates of creditable coverage and all such information.

State law may require a group health plan to follow rules for use of medical history, rating, renewability, and replacement of prior coverage when the plan is issued to a self-employed individual, a sole proprietor, an independent contractor, a partner, or a sole employee of a Subchapter S or Chapter C Corporation. If such law applies to my state of residence, the agent has advised me about the law and I hereby certify that I do not qualify for such group health plan.

Any person who, knowingly and with intent to defraud any insurance company, submits an application or files a claim containing any materially false information may be found guilty of insurance fraud, which is a crime, in a court of law and may be subject to fines and confinement in prison. This will not be considered as a complete application unless all pages are attached and completed.

- I also hereby acknowledge receipt of the "Protecting Your Privacy" and "Protecting Your Health Information" notices. I understand that I may request an additional copy of these notices at any time.
- I understand this policy will not pay benefits during the first 12 months after the effective date for a disease or physical condition I now have or have had in the past that has not been disclosed on this application.

Applicant Signature X	Date
(If applicant for EarlyCare is not of legal age, signature must be t	ne child's parent or legal guardian.)
If signed by a representative of applicant, please indicate the rep	resentative's authority to act on behalf of applicant.
Spouse Signature X(If spouse is to be insured)	Date
(ii spouse is to be ilisuled)	
Regional Office	
Agent Name	
Address	
PhoneFax	
I certify that I delivered the "Protecting Your Privacy" and t	ne "Protecting Your Health Information" notices to this applicant, as required by law.
Licensed Agent Signature X	

Signature Required/Authorization To Release Medical Information For Underwriting

Please clearly print all information.

I hereby authorize those physicians, medical practitioners, hospitals, clinics, veterans administration facilities, medical information services, urgent care facilities, and other medical or medically related entities, insurance or reinsurance companies, and consumer reporting agencies that have information available as to the present or former physical health condition, including drug or alcohol abuse, and/or treatment of me or my dependents to release any and all such information, including, but not limited to, medical records, health-care provider notes, laboratory tests and results, diagnoses, treatment, and prognoses. I understand the information obtained by use of this authorization may be used to determine eligibility for issuance of health coverage and eligibility for benefits under an existing policy/certificate of insurance for me and my dependents. This authorization is not applicable to psychotherapy notes.

I agree that a photographic copy of this authorization shall be as valid as the original and that this authorization shall expire 15 months after the termination of any coverage I obtain. I understand that I may request a copy of this authorization. I understand that I may revoke this authorization at any time in writing unless action has been taken in reliance on my authorization. Because this authorization is given as a condition of obtaining insurance coverage, my revocation will not prevent American Medical Security Life Insurance Company (AMS) from the right to contest a claim under the policy if another law so allows. Should me or my dependents refuse to sign this authorization, I understand it may affect my enrollment in the benefit plan. All pages must be attached and complete, including this authorization for the application to be considered complete. Incomplete applications may be rejected.

Customer Signature X(For EarlyCare, signature must b	Date		
If signed by a representative of	applicant, please indicate the representative	e's authority to act on behalf of applica	nt.
Spouse Signature X(If spouse is covered)			Date
Signature of Each Covered Depe	endent Age 18 and over:		
Х	Date	X	Date
X	Date	χ	Date

MEDONE PLUS FEATURES	PPO BENEFIT PLAN 100% OPTION	PPO BENEFIT PLAN 80% OPTION			
Lifetime Maximum Per insured	\$5 Million	\$5 Million			
Office Visit Copay Options A fixed fee that you pay toward office visit charges.	\$30 \$40 None	\$30 \$40 None			
Deductible Options The amount of covered expenses you pay each calendar year before benefits are paid under the Policy.	Network Non-network \$ 1,000 \$ 2,000 \$ 1,500 \$ 3,000 \$ 2,500 \$ 5,000 \$ 5,000 \$10,000 \$ 7,500 \$15,000 [†] \$10,000 \$20,000 [†] Thot available with \$30 copay	Network Non-network \$ 500 \$ 1,000 \$ 750 \$ 1,500 \$1,000 \$ 2,000 \$1,500 \$ 3,000 \$2,500 \$ 5,000 \$5,000 \$10,000			
Coinsurance Options The level of coverage provided by the insurance plan after the calendar year deductible is satisfied. Once the maximum has been met the insurer pays 100% of covered expenses for the remainder of the calendar year.	100% 75%	80% 55%			
Coinsurance Limit A shared percentage paid by you and the Policy.	\$0 \$16,000	\$10,000 \$8,888			
Individual Out-of-Pocket Maximum Plus deductible The maximum amount you pay per calendar year for covered expenses. Physician Office Visit		\$2,000 \$4,000 Copay then 100%			
If no copay is selected, charges for the office visit are payable after deductible then coinsurance.	Non-network: Deductible then 75% coinsurance Network Office Visit: Copay then 100% Network x-ray/lab: Deductible then coinsurance lab, PSA, pap smear, and mammogram Non-network: Deductible then coinsurance				
Wellness Benefit If no copay is selected, charges for the office visit are also payable after deductible then coinsurance.					
Pathology (lab) Test	Deductible	e then coinsurance			
Radiology (x-ray) Test	Deductible	e then coinsurance			
Surgery and Anesthesiology Fee	Deductible	e then coinsurance			
Routine Vision Exam	Vision Benefit Network Provider: \$10 copay, then 100% Vision Benefit Non-network Provider: Payable to a maximum of \$38				
Inpatient and Outpatient Facility Charges	Deductible	e then coinsurance			
Physician Inpatient Hospital Visit	Deductible	e then coinsurance			
Emergency Room Charges Copay is waived if immediately confined	\$100 copay, then d	eductible then coinsurance			
Ambulance Air or ground	Deductible	e then coinsurance			
Prescription Drug Drug Discount Program is not an insurance benefit	Drug discount program See page 6 for buy-up options				

Insurance plans provide only limited benefits for non-network providers. Benefits received from non-network providers are subject to a separate non-network deductible and coinsurance limit. The Classic Benefit plan (Non-PPO) is available, please see your agent for details.

OPTIONAL MEDONE DENTAL INSURANCE PLAN BENEFITS

SERVICES	BENEFITS	WAITING PERIOD
Optional Benefits are available at an additional cost.		
Calendar Year Deductible	\$50 per person (3 per family maximum)	N/A
Calendar Year Maximum	\$750 per person	N/A
Preventive Oral evaluations and cleanings (twice per calendar year). Topical fluoride treatments (for dependent children up to age 16)	80% of eligible expenses (after deductible)	No waiting period
Basic Services X-rays; sealants for dependent children (up to age 16); nonsurgical extractions; simple restorative services; stainless steel crowns on primary teeth; repair of crowns, inlays, bridgework, or dentures	60% of eligible expenses (after deductible)	6-month waiting period
Major Services Endodontics; periodontics; crowns, inlays, onlays, and veneers; oral surgery; dentures, bridges, and partials	50% of eligible expenses (after deductible)	18-month waiting period

MEDONE DENTAL INSURANCE PLAN

An option for sale at time of application with MedOne Plus medical insurance plans.

Combining MedOne Dental insurance with your MedOne Plus health insurance plan gives you a more comprehensive coverage package. When elected, MedOne Dental replaces the CAREINGTON International Discount Dental Program. (See page 9).

MedOne Dental delivers some of the same coverages as employer-based dental programs. Coverages like coinsurance and maximum benefit protection for major services (crowns, dentures, and root canals) are part of your insurance plan. And MedOne Dental allows you to see the dentist of your choice. You'll also have coverage for preventive care, including oral evaluations and cleanings, without any waiting periods.

Product Details

Coverage Information:

- Coverage type or dental insurance (applicant/spouse, applicant/family, etc.) needs to match the coverage type elected for health insurance.
- Dental coverage is an optional benefit available with MedOne Plus medical coverage and cannot be continued or moved to another insurance plan if medical coverage is terminated.
- MedOne Dental coverage is available only at the time a MedOne Plus health insurance plan is applied for. Dental coverage is not available for MedOne medical insurance plans that are currently in-force.

Waiting Period Information:

 Waiting periods apply from the original effective date of MedOne Dental coverage. (See chart above). Credit for coverage with a prior carrier is not applicable to the waiting periods. A waiting period is the period of time before the insured is eligible for benefits under the Policy.